



The Pet Animals Act 1951

Application for the Grant/ Renewal of a Licence to Keep a Pet Shop

Please read the notes attached to this form before completing it.

1. Applicant(s)

Full name(s): 1.....2.....

Date(s) of birth: 1.....2.....

Address (including postcode):

.....

Telephone number:

Mobile number:

E-mail address:

2. Premises

Name (if any):

Address (including postcode):

.....

Telephone number:

Hours/days open to the public:

Name and telephone number of person through whom an inspection of the premises can be arranged:

3. Offences, disqualifications etc.

Have you (or any other person who may be involved in the control or management of the premises) ever been:

a) Convicted of any offences involving animals? Yes / No

b) Disqualified under animal related legislation? Yes / No

c) Ever had a licence refused, revoked or cancelled? Yes / No

If the answer to any of these questions is 'yes', please supply full details on a separate sheet. Any information supplied is subject to the Rehabilitation of Offenders Act 1974.

4. Please list below the animals you intend to sell and the accommodation you will be providing to keep them in.

[illegible]

5. Animal accommodation and husbandry

What steps to you intend to take for securing that:

a) The animals will at all times be kept in accommodation suitable in respect of construction, size, temperature, lighting, ventilation and cleanliness?.....

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b) The animals will be adequately supplied with suitable food and drink, and visited at regular intervals?.....

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c) Those animals, being mammals, will not be sold at too an early an age?.....

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d) All reasonable precautions will be taken to prevent and control the spread of infectious or contagious diseases including the provision of isolation facilities for each type of animal stocked?.....

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e) Appropriate steps will be taken for the protection of the animals in case of fire including the use of written fire procedures and provision of fire fighting equipment?

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f) Appropriate facilities will be made available for food storage and preparation?

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g) Appropriate arrangements will be made for the disposal of excreta, bedding and other waste material?.....
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.....

h) An appropriate record of animals purchased and sold will be kept?.....
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6. Year of licence validity

All licenses expire on 31st December each year.

7. Proposed licence conditions

You have the right to appeal against any licence conditions, which the Council intends to impose. Do you wish to be notified of the proposed conditions? **(See note 5 below before answering this question)** Yes / No

8. Veterinary treatment

Please give details of your veterinary surgeon or practitioner.

Name:

Address:
.....
.....

Telephone number:

9. Declarations, etc.

I/ we apply for a licence under the Pet Animals Act 1951.

I/ we understand my/ our responsibilities under the Act.

I/ we enclose the licence fee of £210 (cheques to be made payable to Exeter City Council)

Signature(s):
.....

Date:

Notes

1. Please complete this form in block capital letters and return it to:

Licensing Authority, Exeter City Council, Paris Street, Exeter, EX1 1RQ

Telephone number: 01392 265702

Opening hours: Monday – Friday 9am – 4pm

Or visit our website at: <http://www.exeter.gov.uk/index.aspx?articleid=9397>

Or email us as: licensing.team@exeter.gov.uk

The Councils' Principal Licensing Officer will deal with the technical aspects of this application.
See contact details above.

2. The licence fee is fixed in April each year. If the application is made near this date, please check the fee prior to submitting it.

3. **Renewal applications – if this application is for the renewal of a licence, it is recommended that it be submitted by mid November at the latest.** We aim to visit with the vet before the end of December.

4. Proposed licence conditions:- The applicant has a right of appeal to the Magistrates' Court against any licence condition that the Council intend to impose. The right is lost once the licence has been granted. If you wish to be notified of the proposed condition please answer question 7 as 'Yes'. The applicant should bear in mind that:

a) The proposed licence conditions will only be determined at the end of the application process

b) No licence can be issued until the applicant has had a reasonable time to consider the proposed conditions

c) If no licence is currently in force, the activity for which the licence is being applied for cannot be started or carried on. You should seek independent legal advice if you have any queries about this issue.

For office use only

Date:

Time:

Officer:

Receipt number:

Fee: £.....

Licence number:

Issue date: